



Privacy Policy

INTRODUCTION

Learn and Inspire Limited is responsible for protecting your personal information. This policy explains what information we collect about you and how we control, process and handle it. The privacy policy applies to information obtained via our website and or booking processes.

If you do not agree to the following policy, you may wish to cease viewing/using our website and or refrain from submitting your personal data to us.

Under data protection laws (the General Data Protection Regulation (Regulation (EU) 2016/679) (GDPR) as well as any other implementing legislation, including the Data Protection Act 2018 the company responsible for your personal information is Learn and Inspire Limited. This means that Learn and Inspire Limited determines the purpose for which, and the manner in which, your data is processed.

This Privacy Policy applies only to actions Learn and Inspire Limited and users with respect to this website. It does not extend to any websites that can be accessed from this website including, but not limited to, any links we may provide to social media websites. You are advised to read the privacy policy or statement of other websites prior to using them.

COLLECTION OF PERSONAL INFORMATION AND HOW WE COLLECT IT

The information collected by Learn and Inspire Limited could be used to identify you. Personal information such as your name, email address, telephone number, postal address and employment information are collected with your consent. Learn and Inspire Limited collect information you voluntarily provide either through the website, telephone or via email when booking with us or contacting us.

If you subscribe to our website, you are agreeing to receive marketing communications from us such as new courses and promotional offers.

AUTOMATICALLY COLLECTED DATA

When you access our website, we automatically collect your data for example: we automatically collect some information about your visit to the website. This information helps us to make improvements to Website content and navigation, and includes your IP address, the date, times and frequency with which you access the Website and the way you use and interact with its content.

USE OF YOUR PERSONAL DATA

Any or all of the data above is required by us to provide you with the best possible service and experience when using our Website. The data may be used for internal record keeping and transmission by email of marketing materials that may be of interest to you in each case, in accordance with this privacy policy.

Learn and Inspire Limited uses your personal information as necessary for our legitimate business interests. If you are not satisfied with this, you have the right to object in certain circumstances. Please see the section headed "Your rights", found below.

In order to deliver marketing directly to you, we will need your consent, this can be gained in different ways, either an opt-in or soft opt-in:

Soft opt-in consent is a specific type of consent which applies when you have previously engaged with us. For example, you contact us to ask for more details about a product or service we are offering. Under "soft opt-in" consent, we will take your consent as given unless you opt-out.

For other types of e-marketing, we are required to obtain your explicit consent; that is, you need to take positive and affirmative action when consenting by, for example, checking a tick box that we'll provide.

If you are not satisfied with our approach to marketing, you have the right to withdraw consent at any time. To find out how to withdraw your consent, see the section headed "Your rights" below.

PERSONAL DATA DISCLOSURE

We will share your data with the following groups of people for the following reasons:

Nuco Training, as they are the approved centre for the First Aid for Mental Health Courses. In order to receive the certificate, the information we need to provide them with is your full name.

Aid Training, as they are the certificating body for the First Aid Courses. In order to receive the accredited certificate, the information we need to provide them with is your full name.

DATA SECURITY AND INTEGRITY

Learn and Inspire Limited are committed to taking reasonable and appropriate steps to protect the personal information that we hold from misuse, loss or unauthorised access. All data that is stored is password protected. If you suspect any misuse or loss or unauthorised access to your personal information, please let us know immediately by contacting us via our email address info@learnandinspire.me.uk Learn and Inspire cannot guarantee the security of information transmitted over the internet or similar connection.

DATA RETENTION

Unless a longer retention period is required or permitted by law, we will only hold your data for the period necessary to fulfil the purposes outlined in this privacy policy or until you request that the data be deleted. Even if we delete your data, it may persist on backup or archival media for legal, tax or regulatory purposes.

YOUR RIGHTS

You have the following rights in relation to your data:

Right to access – the right to request copies of the information we hold about you at any time, or that we modify, update or delete such information. If we provide you with access to the information, we hold about you, we will not charge you for this, unless your request is “manifestly unfounded or excessive.” Where we are legally permitted to do so, we may refuse your request. If we refuse your request, we will tell you the reasons why.

Right to correct – the right to have your data rectified if it is inaccurate or incomplete.

Right to erase – the right to request that we delete or remove your data from our system.

Right to restrict our use of your data – the right to “block” us from using your data or limit the way in which we can use it.

Right to data portability – the right to request that we move, copy or transfer your data.

Right to object – the right to object to our use of your data including where we use it for our legitimate interests.

To make enquiries, exercise any of your rights set out above or withdraw your consent to the processing of your data (where consent is our legal basis for processing your data), please contact us via this email address: info@learnandinspire.me.uk . If you are not satisfied with the way a complaint you make in relation to your data is handled by us, you may be able to refer your complaint to the relevant data protection authority. For the UK, this is the Information Commissioner’s Office (ICO). The ICO’s details can be found on their website at <https://ico.org.uk>.

It is important that the data we hold about you is accurate and current. Please keep us informed if your data changes during the period for which we hold it.

GENERAL INFORMATION

You may not transfer any of your rights under this privacy policy to any other person. We may transfer rights under this policy where we reasonably believe your rights will not be affected.

If any court or competent authority finds that any provision of this privacy policy (or part of any provision) is invalid, illegal or unenforceable, that provision or part-provision will, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of this policy will not be affected.

Unless otherwise agreed, no delay, act or omission by a party in exercising any right or remedy will be deemed a waiver of that, or any other, right or remedy.

This agreement will be governed by and interpreted according to the law of England and Wales. All disputes arising under the agreement will be subject to the exclusive jurisdiction of the English and Welsh courts.

CHANGES TO THIS PRIVACY POLICY

Learn and Inspire Limited reserves the right to change this privacy policy as we deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the website and you are deemed to have accepted the terms of the privacy policy on your first use of the website following the alterations.